



Saltash Town Council

Konsel An Dre Essa



*The Guildhall
12 Lower Fore Street
Saltash
PL12 6JX
Telephone: 01752 844846
www.saltash.gov.uk*

29 November 2024

Dear Councillor

I write to summon you to the **Meeting of Saltash Town Council** to be held at the Guildhall on **Thursday 5th December 2024 at 7.00 pm.**

The meeting is open to members of the public and press. Any member of the public requiring to put a question to the Town Council must do so by **12 noon the day before the meeting** either by email to enquiries@saltash.gov.uk or via The Guildhall, 12 Lower Fore Street, Saltash PL12 6JX.

Yours sincerely,

S Burrows
Town Clerk/RFO

To:

Essa	Tamar	Trematon
R Bickford	J Dent	S Miller
J Brady	S Gillies	B Samuels
R Bullock (Deputy Chairman)	S Martin	B Stoyel
J Foster	L Mortimore	D Yates
M Griffiths	J Peggs (Chairman)	
S Lennox-Boyd	P Samuels	

Agenda

1. Health and Safety Announcements.
2. Apologies.
3. Declarations of Interest:
 - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
 - b. The Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.
4. Public Questions - A 15-minute period when members of the public may ask questions of the Town Council.

Please note: Any member of the public requiring to put a question to the Town Council must do so by email or via The Guildhall **no later than 12 noon the day before the meeting.**

Members of the public are advised to review the Receiving Public Questions, Representations and Evidence at Meetings document prior to attending the meeting.

5. To receive and approve the Minutes of the Full Town Council Meeting held on 7 November 2024 as a true and correct record. (Pages 6 - 19)
6. To receive and note the minutes of the following Committees and consider any recommendations:
 - a. Policy and Finance held on 12 November 2024; (Pages 20 - 51)
 - b. Planning and Licensing held on 19 November 2024; (Pages 52 - 55)
7. To receive and consider recommendations from the Personnel Committee meeting dated 31 October 2024. (Pages 56 - 57)
8. To approve the Town Council Fees and Charges for the year 2025/26. (Pages 58 - 62)
This will be a recorded vote.
9. To approve the Town Council Budgets, Virements and Nominal Codes for the year 2025/26. (Pages 63 - 78)
This will be a recorded vote.

10. To set the Town Council level of contingency for the year 2025/26. (Page 79)
This will be a recorded vote.

Section 106 of the Local Government Finance Act 1992 makes it an offence for a Councillor in Council Tax arrears (with at least two months unpaid bills) to vote at a Meeting of Saltash Town Council where financial matters relating to the Council Tax are being considered – agenda item 11.

11. To set the Town Council Precept for the year 2025/26.
This will be a recorded vote.
12. To receive the Chairman's report and consider any actions and associated expenditure. (Pages 80 - 81)
13. To receive the Monthly Crime Figures and consider any actions. (Pages 82 - 87)
14. To receive a report from Community Enterprises PL12 and consider any actions and associated expenditure. (Page 88)
15. To receive a report from Community Area Partnerships and consider any actions and associated expenditure.
16. To receive a report from Saltash Chamber of Commerce and consider any actions and associated expenditure. (Page 89)
17. To receive a report on behalf of Safer Saltash and consider any actions and associated expenditure.
18. To receive a report from Cornwall Councillors and consider any actions and associated expenditure. (Pages 90 - 92)
19. To receive an update on the future of the health care in Saltash and consider any actions and associated expenditure. (Pages 93 - 94)
20. To receive an update on the CAP Health and Dentistry and consider any actions and associated expenditure. (Pages 95 - 96)
21. To consider Risk Management reports as may be received.

22. Finance:
 - a. To advise the receipts for October 2024; (Page 97)
 - b. To advise the payments for October 2024; (Pages 98 - 99)
 - c. To report urgent and essential works actioned by the Town Clerk under Financial Regulations;
 - d. To note that bank reconciliations up to 31 October 2024 were reviewed as correct by the Chairman of Policy & Finance Committee and the Town Clerk;
 - e. To note that an audit on recent supplier payments was conducted by the Chairman of Policy & Finance in line with the Councils Financial Regulations. It was noted that there are no discrepancies to report.
23. To receive a report on remote attendance and proxy voting at local authority meetings and consider any actions and associated expenditure. (Pages 100 - 101)
24. To receive the notes of the Town Team meeting held on 11 November 2024 and accompanying report and consider any actions and associated expenditure. (Pages 102 - 130)
25. To receive a draft strategy for developing rail services at Saltash and consider any actions and associated expenditure. (Pages 131 - 155)
26. To receive an update from the Saltash Tunnel working group and consider any actions and associated expenditure. (Pages 156 - 161)
27. To receive a report on the proposed changes to the Adult Education provision and consider any actions and associated expenditure. (Pages 162 - 173)
28. To receive a report on becoming a Councillor and consider any actions and associated expenditure. (Pages 174 - 179)
(Pursuant to FTC held on 7.11.24 minute nr. 255/24/25)
29. To receive an update on the request to plant a Coronation Tree at Victoria Gardens and consider any actions and associated expenditure. (Pages 180 - 181)
(Pursuant to Full Council held 03.10.24, minute 228/24/25)
30. Meet your Councillors: The next scheduled meeting date Saturday 7 December at Saltash Christmas Festival. (Page 182)
31. Public Bodies (Admission to Meetings) Act 1960:
To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.

32. To consider any items referred from the main part of the agenda.
33. Public Bodies (Admission to Meetings) Act 1960:
To resolve that the public and press be re-admitted to the meeting.
34. To confirm any press and social media releases associated with any agreed actions and expenditure of the meeting.
35. Date of next meeting: Thursday 9 January 2024 at 7:00 p.m.
36. Common Seal:
I Move to Order that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.